



**Plymouth
Safeguarding
Adults Board**

Democratic Support

Plymouth City Council

Civic Centre

Plymouth PL1 2AA

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www.plymouth.gov.uk/democracy

Thursday, 12 July 2018

PLYMOUTH SAFEGUARDING ADULTS BOARD

Thursday 19 July 2018

10.00 am

Windsor House

Members:

Andy Bickley, Chair

Councillor Tuffin, Carole Burgoyne, Gary Wallace, Craig McArdle,

Matt Garrett, Jane Elliot Tonic, Julian Moulard, Laura Collingwood-Burke,

Greg Dix, Geoff Baines, Craig Downham, Chris Rogers, Jon McLeavy, Sandy Magee, Jonathan

Nason, Anne Proctor, Sue Baldwin, Gary Walbridge, Bel Davies and Jon Cox

Members are invited to attend the above meeting to consider the items of business overleaf..

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

Tracey Lee

Chief Executive

PLYMOUTH SAFEGUARDING ADULTS BOARD

- 1. WELCOME , APOLOGIES AND DECLARATIONS OF INTEREST:**
- 2. MINUTES AND MATTERS ARISING: (Pages 1 - 8)**
- 3. STRATEGIC SAFEGUARDING LEAD'S REPORT: (Pages 9 - 14)**
- 4. BUDGET EXPENDITURE Q1 UPDATE: (Pages 15 - 18)**
- 5. SAR SUB GROUP UPDATES: (Pages 19 - 22)**
- 6. PSAB REVIEW UPDATE:**
- 7. PCC RETAINED CLIENT FUNCTION REVIEW:**
- 8. CQC PARTNERSHIP WORK:**
- 9. NATIONAL/REGIONAL UPDATES:**
- 10. AOB:**

Core Priorities:

Risk Management and Self Neglect
Mental Health
Engagement and Participation
Quality assurance
Learning and Development Strategy
SAB management arrangements

PLYMOUTH SAFEGUARDING ADULTS BOARD MEETING

Thursday 19 July 2018

10am to 1pm

Windsor House, Tavistock Road, Plymouth, PL6 5UF

AGENDA

1.	10.00 - 10.10	Welcome, Apologies, Declarations of Interest	Andy Bickley	Dissemination
2.	10.10 - 10.20	Minutes and Matters Arising	Jane Elliott Tončić	Discussion
3.	10.20 - 10.35	Strategic Safeguarding Lead's Report	Jane Elliott Tončić	Dissemination Discussion
4.	10.35 - 10.45	Budget expenditure Q1 update	Julian Moulard	Dissemination Discussion
5.	10.45 - 11.05	SAR Sub group update	Julian Moulard	Dissemination Discussion
6.	11.05 - 11.25	PSAB review update	Jon McLeavy	Dissemination Discussion
		BREAK 11.25 - 11.40		
7.	11.40 - 11.55	PCC Retained Client Function review	Gary Walbridge	Dissemination Discussion
8.	11.55 - 12.20	CQC Partnership work	Bel Davies	Discussion
9.	12.20 - 12.40	National/ Regional updates	Jane Elliott Tončić	Dissemination Discussion
10.	12.40 - 13.00	AOB	Andy Bickley	Discussion

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- Risk Management and Self Neglect
- Mental Health
- Engagement and Participation
- Quality assurance
- Learning and Development Strategy
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PLYMOUTH SAFEGUARDING ADULTS BOARD
FULL BOARD MEETING
Thursday 19 April 2018
10am to 1pm
WINDSOR HOUSE, TAVISTOCK ROAD,
PLYMOUTH, PL6 5UF
MINUTES

Present:

Andrew Bickley	Independent Chair	
Carol Burgoyne	Director for People	Plymouth City Council
Matt Garrett	Service Director for Community Connections	Plymouth City Council
Jane Elliott Tonic	Adult Safeguarding Manager	Plymouth City Council
Jon Mcleavy	Independent Member	
Craig Downham	Superintendent	Devon & Cornwall Constabulary
Lorna Collingwood-Burke	Chief Nursing Officer	New Devon CCG
Gary Walbridge	General Manager	Plymouth City Council
Liz Cox	Representing the Director of Professional Practice, Quality and Safety	Livewell Southwest
Sue Baldwin	Designated Safeguarding Nurse	NEW Devon CCG
Jon Cox	Housing Services Manager	Sovereign Housing
Anne Proctor	Head of Devon, Torbay, Plymouth and Cornwall LDU Assistant Chief Officer	DDC CRC
Megan Cleaves	Safeguarding Administrator	Plymouth City Council

Also in attendance:

Sonya Manton for item 7 CCG Update
 Sara Zanoni shadowing Lorna Collingwood- Burke, New Devon CCG

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Stephanie Rayner shadowing Sue Baldwin, New Devon CCG

1. Welcome/Apologies

- Andy Bickley welcomed everyone to the meeting

Apologies from:

- Cllr Lynda Bowyer, Portfolio Holder for Health and Adult Social Care, PCC
- Geoff Baines, Director of Professional Practice, Quality and Safety, Livewell
- Greg Dix, Director of Nursing , Plymouth Hospitals NHS Trust
- Julian Moulard, PCC
- Nick Rudling, Deputy Safeguarding Lead, NHS England
- Jonathan Nason, Head of Plymouth, Cornwall & IoS Local Delivery Unit, National Probation Service
- Gary Wallace, Public Health, PCC
- Chris Rogers, Named Professional Safeguarding Paramedic, SWAST
- Bel Davies, Inspection Manager, CQC
- Craig McArdle, Assistant Director, PCC
- Lynn Gooding, Criminal Justice, Commissioning and Partnerships Manager, Office of the Police and Crime Commissioner
- Sandy Magee, Children’s Services, Plymouth City Council

Declarations of Interest.

- There were no declarations of interest.

2. Minutes and matters arising

- Minutes of the previous meeting were agreed.

Matters Arising

- With regards to the query about previous SAR referral for DP raised by the CRC, JET and AP have clarified that although PSAB were made aware of the internal enquiry and later had sight of the report summary, there was no formal SAR referral.

3. Chair’s Update

- AB has attended two of the Healthwatch engagement activities one at Hamoaze House the other at the Carer Support Group at Mannamead.
- AB is attending the Wellbeing, Overview and Scrutiny Committee on 13 June 18.
- AB has met the Chair of the PREVENT Partnership, Candice Sainsbury they are looking at a conference later in the year, where there will be a slot available for PSAB.
- AB has met with the Governor of Dartmoor prison. There are 635 prisoners many of them local with 200 being Plymouth based.
- The Regional SAB Chairs group met in March, they discussed the publications of SCR and SAR with regards to liability and implications for Boards, the reviewer and individual members. They are looking at developing a workshop to look at MSP.

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<p>4. Budget expenditure Q4 update</p> <ul style="list-style-type: none"> • The budget for this year has an underspend of £7,311 this is due to reduced costs for SARs and savings with training. There is a cost of £8,300 towards the contract with Healthwatch for the engagement and participation work they are completing on behalf of the board. • The LA, CCG and OPCC agreed for their share of the underspend to be carried forward to the following year. 	
<p>5. Sub Group Updates</p> <p>SAR Sub Group</p> <ul style="list-style-type: none"> • V There is a productive working group around housing who are working on the recommendations for the SCR. • RM There is a task and finish group being planned to look at the recommendations from the SAR which includes tracking through the ViST process. • TT A multi-agency learning workshop is in the planning stage this will be led by Livewell and PCC Adult Safeguarding Team. • PH A multi-agency learning workshop is in the planning stage this will be led by Livewell and PCC Adult Safeguarding Team. • DP The SAR referral for DP meets the criteria for a SAR under the Care Act Section 44 (4) ; <i>A SAB may arrange for there to be a review of any other case involving an adult in its area with needs for care and support (whether or not the local authority has been meeting any of those needs).</i> The recommendation from the SAR Sub Group is to commission a SAR. There is a proposed Lead Reviewer David Mellor, who is an ex Deputy Chief Constable from Cheshire. There is an unusual criminal justice element with this referral with the SAR being for the offender not the victim, David will have the necessary experience to pull all the information together. • Letters have been sent out to agencies asking them to contribute and share information. • The Board was asked why a SAR was being considered for DP and not for PH or TT. PH circumstances are very similar to DP. With regards to PH there were fewer agencies involved and learning could be shared through a learning event. With TT management reviews are very good and staff would gain from attending a learning event which will highlight key information found. • AP said that Probation had completed a very detailed review with clear learning and asked whether there was any value in completing a SAR. Although there were very good internal reviews completed by agencies it was felt that an Independent Reviewer would be able to pull them together and would be able to extract any pertinent information. • The ToR needs to be very clear, succinct and show what we can learn across 	

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all agencies. It will be informed by the Panel meeting, the engagement of the family of Tanis Bhandari and other stakeholders. It will remain in draft form until contributions and comments have been received and considered by the SAR Panel.

- Following PCC legal advice we would need to have DP permission to use any health records which are not in the public domain. We can obtain transcripts from the court hearings, the cost of which is estimated at £800. Contact will be made with the Governor of HMP Full Sutton to inform her of the SAR.
- The family of Tanis Bhandari will be contacted to inform them that the Board has decided to proceed with a SAR. There will be a letter sent offering them a meeting with David Mellor and Julian Moulard to discuss expectation, the purpose of the SAR and limitations. They will stress that the SAR is primarily about learning not individual or agency accountability.
- There has been a lot of media attention especially from a journalist from Plymouth Herald. Comms Leads from agencies will be updated and comms statements will be prepared.
- The Board accepted the SAR Sub Group recommendation to commission a SAR.

Actions

- Letter to the Governor of HMP Full Sutton
- Letter to the family of Tanis Bhandari to offer a meeting with the Lead Reviewer and Julian Moulard.
- Exploration of consent from DP to share medical records/information.
- Clear and succinct ToR to include learning across agencies and how they work together.

Joint Comms

- There has been some progress although it has been a struggle to get people together. PCC Comms, Tracy Watkinson and Jane Elliott Tonic have looked at the calendar of campaigns for agencies for the coming year and whether there is the opportunity for both Boards to 'piggy back' these.
- Devon SAB use Twitter and Facebook to promote the Board and the work its doing. PHNT also use Facebook and Twitter.
- Safer Plymouth and the Health and Wellbeing Board have also been having similar conversations regarding Twitter and Facebook.

Quality and Performance

- Following Geoff Baines' presentation to the last PSAB Executive Group meeting, encouraging improvement trends in recording have been identified; the focus will now be on comparisons across the last 3 years of data and related workshops for frontline staff.
- There has been an increase this year in referrals which did not meet the criteria for a safeguarding concern.
- Auditing is planned to reduce the number of referrals not meeting criteria and associated work with referrers.
- Geoff Baines is happy to continue as Chair of this sub group.

JM

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<ul style="list-style-type: none"> We currently do not capture the severity of risk at the beginning and end of the safeguarding process, nor whether it has changed; work is in planning to capture this information and update the relevant staff. 	
<p>6. PSAB Review</p> <ul style="list-style-type: none"> JMC carried out the review with support from JET and JM on behalf of the Board. He spoke to Craig McArdle, Sue Baldwin and Gary Walbridge as part of the review. The purpose of the review is to look at the function, form and funding of PSAB. The review also looked at other local Boards and how they work. The review made a number of recommendations these will be discussed further at the PSAB Executive Group meeting. 	
<p>7. CCG Update</p> <ul style="list-style-type: none"> Sonya Manton, Director of Strategy, New Devon CCG joined the meeting to give an update on STP (Sustainability Transformation Partnership). At the end of 2016, 3 Local Authorities and 2 CCGs came together to see how they could deliver services and support the needs of the population of Devon. There are plans to work together to improve acute services with acute trusts sharing resources when required. These include reducing agency costs, improving access, and reducing delays, although this faces many challenges. Discussion took place regarding how the Board could be assured that safeguarding is at the centre especially with organisational changes. Could the 3 SABs work together to collectively ensure that people of Devon are cared for. The Board would want the learning from SARs acknowledged and utilised in future developments. <p>Actions</p> <ul style="list-style-type: none"> Recirculate The Integrated Commissioning Intentions for the Plymouth Health and Wellbeing System 2018-20 with a request for feedback Circulate the monthly updates for Boards and Governing Bodies from meetings of Devon STP partner organisations. 	<p>JET JET</p>
<p>8. National Regional Updates</p> <ul style="list-style-type: none"> Update for the LeDeR programme is included in pack. <p>Safeguarding Managers Report</p> <ul style="list-style-type: none"> SABs need a consistent approach for assurance around the wider implementation of MSP; there is an event planned for June, each Board/area will be allocated 6 places. AB noted that it would be useful for frontline staff including the Police to attend. <p>Action</p> <p>AB to discuss with the peninsula SABs' Independent Chairs.</p>	<p>AB</p>
<p>9. AOB</p> <ul style="list-style-type: none"> Annual Report - Jane Elliott Toncic is developing a template for Board members feedback. 	

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10. Future Meetings

Thursday 19 July 2018

Thursday 18 October 2018

Thursday 17 January 2019

Meetings are 10:00 to 13:00 and are held at Windsor House

DRAFT



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Plymouth Adult Safeguarding Board

Update/Report to SAB or SAB Executive

DATE	19.07.2018
NAME	Jane Elliott Tončić
AGENCY	Plymouth City Council
PURPOSE OF THE UPDATE or REPORT	Strategic Safeguarding Lead's Report
STRATEGIC PLAN REFERENCE	N/A
SAB SUB-GROUP	N/A

SUMMARY UPDATE/REPORT - LOCAL:	<p><u>PSAB Executive Group highlights:</u></p> <p>The Executive Group last met 18 June, and areas for discussion included:</p> <ul style="list-style-type: none"> • Sub Group Updates: <ul style="list-style-type: none"> - SAR: SAB agenda item - Joint PSCB/PSAB Comms: work continues to agree relevant lead agencies for the campaign calendar. Business case has been developed for a Twitter account. Both boards' priorities are under review and will be linked to the PCC corporate calendar when agreed. - Quality & Performance: updated progress and ongoing activity of the group; including a 3 year review of the data; a 3rd cut of known information looking at severity of risk, repeat referrals and work on case audits. Update to be presented to the next Executive meeting • Budget: SAB agenda item • PSAB Review: SAB agenda item • PSAB Annual Report 2017-18: Members' report template agreed. <p>Next meeting will 17 September 2018 due to annual leave</p>
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Local Data Set Quarter 1 2018/19:

Full report attached separately, headlines of which:

- Safeguarding demand (referrals) longer term continues to increase, the number of safeguarding referrals in quarter one was 1,177, a slight increase on quarter four (1,145).
- 83% of new safeguarding referrals did not progress onto a concern, this is an increase on Q4 (80%). Improvement in quality of referrals has been identified in the work plan of the Quality & Performance sub group, and we will be linking to provider forums in an effort to clarify requirements. Clarity is also being sought at a regional level regarding appropriate responses to issues of quality/low level concerns.
- the main location for safeguarding concerns remains where the person resides; care homes and the person's own home. In Q1 27% of concerns related to incidents in a care home. The percentage within 'own home' decreased from 57% in Q4 to 51% in Q1.
- % of enquiries where the individual or individual's representative are asked for their desired outcomes has increased each year and we have now recorded the highest ever (84%). Along with an increase in the percentage of individuals/representatives whose desired outcomes were fully achieved (74%), we can see results from renewed focus on MSP and associated events and practice guidance.
- CQC Ratings - Performance updated in July for Q1 - 1% point increase in the number of care homes who are rated as Outstanding (now 4%, 4 homes). The number and percentage of care homes rated as Good decreases to 71% from 76%, down from 74 homes to 68. The percentage rated as Requires Improvement increased from 20% to 24%, the percentage rated as Inadequate stays the same.
- Results from the 2017/18 Adult Social Care user survey continues to report that those using long term social care support feel generally safe, and that figures for Plymouth show positive national comparison: 72% say they feel safe (national average 69%). 90% say services make them feel safe, (national average 86%).

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	<p><u>Devon and Cornwall ALERT and Hotelwatch</u></p> <p>https://alerts.dc.police.uk/</p> <p>Work is underway to establish connections between Local Authority teams, Safer Plymouth and both safeguarding boards with this two way communication system designed to help police connect with their communities, tell people what is happening in their area and for them to respond directly with any information.</p> <p>The system allows those who register to choose the type of information they receive concerning crime, its prevention, and community events/messages. We are exploring links to our joint PSCB/PSAB Comms Strategy and its utility to share messages from our boards.</p> <p>Similarly we are looking at links to both boards' strategic priorities and the Hotelwatch scheme, in terms of the sexual exploitation of children, young people and adults, Modern Slavery and missing persons:</p> <p>https://www.devon-cornwall.police.uk/advice/your-community/your-watch-schemes/hotel-watch/</p>
REGIONAL:	<p><u>SW ADASS Safeguarding Leads Group:</u></p> <p>Regional work continues to inform local processes and prove useful in terms of assurance and benchmarking, including:</p> <ul style="list-style-type: none"> - an MSP event in June: well received presentations by keynote speaker Adi Cooper OBE (see slides attached separately). Feedback and suggestions from workshops will inform the group's workplan going forward, and through links to the Independent Chairs' Network will inform a consistent approach for SABs - development of regionally agreed policies e.g: allegations against people in a Position of Trust (PiPoT), and best practice for cases involving Self Neglect - development of Quality Markers for SARs in collaboration with SCIE and RiPfa - consistency of LA reporting for annual Govt. Safeguarding Adults Collection (SAC) return - clarification regarding the appropriate use of quality vs safeguarding responses, the role of commissioners and regulators



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	<p>- information sharing guidance for SABs in light of GDPR</p> <p>Members have been invited to take part in a piece of research with Sussex University, working title: <i>Embedding the learning from SARs</i>. The project aims to cover not only how to embed learning but also how to evidence that learning has been achieved, and how to add value to SARs.</p>
<p>NATIONAL:</p>	<p><u>Independent Review of the Mental Health Act Interim Report:</u></p> <p>An independent review of the Mental Health Act 1983 (MHA) was commissioned by the government in October 2017. The government has tasked the review to make recommendations for improvement in the following specific areas:</p> <ul style="list-style-type: none"> • Rising detention rates; • Racial disparities in detention; and • Concerns that the Act is out of step with a modern mental health system. <p>The interim report was published on the 1st of May. It summarizes the work so far, some of the findings and the key topics that have emerged as priorities for further examination. The final report and recommendations is expected at the end of 2018.</p> <p>https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/703919/The_independent_Mental_Health_Act_review_interim_report_01_05_2018.pdf</p>
	<p><u>The Mental Capacity Act Amendments Bill:</u></p> <p>Somewhat earlier than expected, the Bill was introduced earlier this month, with an expectation of approximately 9 months passing through Parliament and a 12-month run in/implementation period.</p> <p>In two broad parts, the first links to the MSP/personalisation agendas in that it proposes reforms to the MCA as a whole, designed to strengthen the proposition that the individual is supposed to be at the centre of decision-making.</p> <p>The second proposes a new approach to authorising the deprivation of someone’s liberty, indicated by the change of name for DoLS to Liberty Protection Safeguards. However legal summaries in circulation note that it omits some of the recommendation submitted in the Law Commission’s</p>

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	report. More details in this briefing: http://researchbriefings.files.parliament.uk/documents/LLN-2018-0077/LLN-2018-0077.pdf
RECOMMENDATIONS & PROPOSED ACTIONS	
1	For information, clarification and comment

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